

Master's Music- Donna Henry

2243 Waterston Blvd. Knoxville, TN37932

907-978-2465 donnaHenry777@yahoo.com

www.donnaHenrymusic.com

Fall 2020-Spring 2021- Fall Semester Sept 1-Dec 23 with Thanksgiving weekend off. Spring Semester Jan 4, 2021-May 28, 2021. There are 4 lessons each month. Monday students will need to schedule an additional lesson in Dec 2020 if you want one. Master classes are free and will be scheduled each semester. They are encouraged for group learning and sharing of music. Lessons are in person or online.

Fee Schedule- Cash/Check payments due the first day of each month, received in person at the last lesson of each month: 30 minute lessons- \$120, 60 minute lessons-\$240, Family Discount for 2- \$220. If you fail to pay on time at the cash price, you will be expected to pay by PayPal thru my website link at the higher price: 30 minute lessons- \$124, 60 minute lessons- \$248, Family Discount for 2- \$228. I appreciate you being on time without reminders. Remember your payment on the 1st day of the month reserves your lesson time for that month. I am not obligated to provide a lesson if you have not paid. Late payments may result in a late fee of \$25 or dismissal if it is an ongoing problem. If you are absent when your payment is due, it is up to you to plan ahead so that it is received on time.

Busy Adults Lesson Package- Busy adults who need flexibility and cannot commit to semester based lessons should purchase a lesson package to be used any time during the semester. These come in 6-8 lessons.

Summer Lessons- June-August lessons are scheduled flexibly based on both our availability and are not paid for by the month flat rate. Lesson packages of 6 lessons are offered to use any time during the summer. Additional lessons can be purchased by the lesson after that. Scheduling is no more than a week in advance.

Studio Policies

1. Be committed and on time for your scheduled lesson, not early, not late, as students are scheduled usually back to back and someone will be before you or after you. Wait in your car if you are early. Parking is out front on the curb or driveway if there is room.
2. Same Day Cancellations will not be made up unless there is a true emergency discussed with me and a phone call is received prior to your lesson time. Make up lessons will be offered for family vacations with 2 weeks notice and planned make up lessons ahead of time prior to leaving. A makeup lesson will also be offered for illness that is contagious, with a fever, a persistent cough, strep throat, infection, or any other contagious illness or health issue school or work is also missed, 24 hour notice is required to get the make up lesson so plan ahead, don't wait the same day of lesson to contact me. An online lesson may be used at your normal lesson time.
3. You are responsible for purchasing your own music books and materials. Very few copies will be given and for limited situations. Bring your materials and a spiral subject notebook to every lesson.
4. Visitors during lesson will be restricted to parents with a small child the first 3 weeks of start up. Parents or grandparents should drop off and pick up or wait in the car unless you are participating in a family lesson together. Siblings participating in a family lesson together may come in together and should have quiet reading to do. There is a quiet play area for primary age children who prefer a play activity during a sibling lesson. Distractions are kept to a minimum during lesson time for quality assurance. If you have someone you want to bring to observe a lesson, please ask me in advance the day before if it's ok. Thank you.

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5. Health Precautions: Once entering the home studio, please use the bathroom to wash your hands. The piano will be disinfected in between students. Voice students should stand 8 ft away from the teacher when singing. Students will handle their own books. I will write in their notebook. Appropriate distance will be practiced until concerns of Covid 19 are past.
 6. Any issues or concerns regarding lessons please discuss in person right away. Open communication is encouraged to reach your goals.
 7. Two weeks notice is required for discontinuing lessons in order to avoid being charged. This notice must be given in writing, email is sufficient. Quitting during the minimum one semester commitment must be for important reasons such as relocating, loss of a job, or serious family health issues, not for resolvable lesson issues, or other activities.
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Registration/Student Agreement

1. Student Name _____ Date _____
2. Parent Name _____
3. Mailing Address _____
4. Phone #'s _____ Email _____
5. Age/grade if child _____ School _____
6. Do you have a piano _____ or Keyboard _____ at home to practice on?
7. Previous lessons? _____ Piano/Vocal books? _____
8. Introductory lesson: yes _____ no _____ 9. Lesson day/time _____
9. Payment Method: Cash/Check _____ Paypal _____ Amount Paid _____

* Payment is due at the time of registration to reserve your lesson time

By Parent or Adult Student signing below you are saying that you have read the schedule, fee schedule, and studio policies and agree to following these guidelines and the commitment of a minimum of one semester for ongoing lessons. This agreement is good for one year from the signature date.

Student/Parent Signature _____ Date _____

I look forward to serving you and helping you reach your goals!

Donna Henry